



## UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

### TERMS OF REFERENCE FOR PERSONNEL UNDER INDIVIDUAL SERVICE AGREEMENT (ISA)

#### World Eco-Industrial Parks Programme - Peru: Intervention at the country level

SAP 180318

<b>Title:</b>	Technical Project Coordinator
<b>Place of service and location:</b>	Lima, Peru
<b>Mission(s) to:</b>	Possible trips within Peru (to be paid separately)
<b>Start of Contract (IDC):</b>	August 1, 2021
<b>End of Contract (FDC):</b>	November 31, 2021
<b>Type of contract:</b>	Regular ISA
<b>COVID - 19 Response</b>	<p>Through Supreme Decree No. 123-2021-PCM, published on June 18, 2021, the Peruvian government extends the state of national emergency initially declared in Supreme Decree No. 184-2020-PCM, as of July 1, 2021, due to the serious circumstances affecting people's lives as a result of COVID-19.</p> <p>Until July 11, 2021, the mandatory immobilization of all people in their homes from Monday to Sunday from 23:00 hours to 4:00 hours the next day is provided. And there is a ban on the use of private vehicles on Sundays.</p> <p>The services allowed to operate with reduced capacity are: cinemas, gyms, casinos, temples, churches, etc. (40%); shopping centers, galleries, performing arts, closed restaurants, clubs, etc. (50%); Business and professional events (50%)</p>

#### **ORGANIZATIONAL CONTEXT**

The United Nations Industrial Development Organization (UNIDO) is the specialized agency of the United Nations that promotes industrial development for poverty reduction, inclusive globalization and environmental sustainability. UNIDO's mission, as described in the Lima Declaration adopted at the fifteenth session of the UNIDO General Conference in 2013, is to promote and accelerate inclusive and sustainable industrial [development \(ISID\)](#) in Member States. The relevance of ISID as an integrated approach to the three pillars of sustainable development is recognized by the 2030 Agenda for Sustainable Development and the related Sustainable Development Goals (SDGs), which will frame the efforts of the United Nations and countries towards sustainable development over the next fifteen years. [UNIDO's mandate is fully recognized in SDI-9](#), which calls for "building resilient infrastructure, promoting inclusive and sustainable industrialization and fostering innovation". However, the relevance of ISID applies to a greater or lesser extent to all SDSs. Accordingly, the Organization's programmatic approach is structured into four strategic priorities: [Creation of shared prosperity](#); [Promoting economic competitiveness](#); [Safeguarding the environment](#); [Strengthening knowledge and institutions](#).

Each of these areas of programmatic activity contains a number of individual programmes, which are applied holistically to achieve effective results and impacts through UNIDO's four enabling functions: (i) technical cooperation; (ii) analytical and research functions and policy advisory services; (iii) regulatory functions and quality-related standards and activities; and (iv) the call and partnerships for knowledge transfer, networking and industrial cooperation. These basic functions are carried out in the Departments/Offices of their Headquarters, Regional Offices and Country Centres and Offices.

UNIDO's Department of Environment assists developing countries, and countries with economies in transition, with the transfer of the best environmentally sound technologies and environmental practices available to improve the productivity of resources in industry and prevent the discharge of industrial effluents into the environment, thus protecting natural resources for future generations.

The Industrial Resource Efficiency Division (IRE) is one of four divisions of the Department of Environment (ENV). The objective of the IRE Division is to increase the capacity of environmental service providers in industry, government and business, as well as intergovernmental and non-governmental entities to expand and integrate the adoption of more resource-efficient and cleaner production patterns. It does this by promoting recycling, resource recovery and/or environmentally sound treatment and disposal of waste, wastewater and toxic and/or hazardous chemicals, and also in particular for the sustainable use and management of water and other natural resources used in industrial processes.

### **PROJECT CONTEXT:**

Through the Resource Efficiency and Cleaner Production (RECP) Programme, IRE has made outstanding contributions towards the identification, development and testing of tools and methods for RECP to the diverse conditions in developing and emerging economies. The new Global Eco-Industrial Parks Programme (GEIPP) is geared to scale up RECP to the level of eco-industrial parks seeking to integrate support at the enterprise and park level and address critical policy issues. Key benefits for Eco-Industrial Parks include reducing an industrial park's environmental footprint; promoting efficiency gains; enabling community cohesion; providing better access to finance and technical support; and enhancing business competitiveness. Good international industry practice demonstrates a wide range of economic, environmental, and social benefits from Eco-Industrial Parks (EIPs).

The development objective of GEIPP, which is funded by Switzerland through the Swiss State Secretariat for Economic Affairs (SECO), is to demonstrate the viability and benefits of Eco-Industrial Park approaches in scaling up resource productivity and improving economic, environmental and social performances of businesses and thereby contributing to inclusive and sustainable industrial development in the participating developing and transition economies.

GEIPP is structured into two main components:

Component 1 will address country-specific EIPs by implementing tailor-made initiatives in five countries for potential project activities: Colombia, Egypt, Peru, Ukraine and Vietnam.

- EIP will be incentivized and mainstreamed in relevant policy and regulations leading to an increased role of EIP in environmental, industry and other relevant policies at the national levels in the participating Programme countries.
- EIP opportunities will be identified and implementation started, with environmental (e.g. resource productivity), economic and social benefits achieved by enterprises.

Component 2 serves as a transversal component in the GEIPP for global knowledge development. The objective of this component is to generate and disseminate knowledge from present and past endeavours, which can be used to tackle the required preconditions for EIP. It aims to generate and disseminate/transfer knowledge to the various country projects and special country measures within the country-level interventions (component 1), to the stakeholders and UNIDO, and the interested public in general through global dissemination.

EIP Peru is structured in two main outputs for its implementation Outcome 1: EIP incentivized and mainstreamed in regulatory instruments. The objective of this outcome as described in the Global Project Document is to increase the role of EIP in relevant regulatory instruments at the national level,

aligned with the National Circular Economy Strategy. The GEIPP in Peru will therefore include a local and regional level for outcome 1 to the possible extent.

Outcome 2: Participating enterprises started the implementation of EIP opportunities identified, with environmental economic and social benefits. The identification and implementation of EIP opportunities by IP and enterprises will be supported by the actions of regulatory instruments makers, the assessment of EIP services providers, national consultants and universities under the guidance and technical assistance of UNIDO. Such activities will lead to the reduction of the environmental footprint and operational and compliance costs of businesses, and an increase in their resource productivity.

The advice and services to the selected IPs and IZ will include additional support such as awareness-raising and capacity-building activities, advice on park management models, as well as technical support (i.e. rapid resource-efficient and cleaner production assessments in companies, identification of industrial and urban-industrial synergies, and implementation support).

### **MAIN FUNCTIONS**

Under the supervision of the UNIDO Project Manager and the National Project Coordinator (NPC), the Technical Project Coordinator (TPC) will be responsible for promoting and implementing project activities among beneficiary companies. The TPC will be responsible for the identification, selection, follow up of companies in the selected industrial parks and industrial zones. He/She will coordinate technical assistance to companies, support the organization of training workshops, coordinate, and oversee consultant's activities.

he main duties and deliverables are described below:

<b>MAIN TASKS</b>	<b>Concrete results</b>	<b>Estimated Duration</b>	<b>Location</b>
<b>Planning and coordination</b>			
<ul style="list-style-type: none"> <li>Support the preparation and implementation of the Annual Work Plan, related to the technical activities, products and results of the project</li> </ul>	Monthly reports	Over the period	Lima, Peru
<b>Project implementation</b>			
<ul style="list-style-type: none"> <li>Invite companies in IP and IZ with high improvement potential to participate in the project activities.</li> <li>Obtain the commitment of the companies interested in participating in the project: at least 20 in the Lurin Industrial Zone and all companies in the selected.</li> <li>Coordinate technical assistance to companies.</li> <li>Organize and coordinate the technical training modules in coordination with international and / or national consultants.</li> <li>Oversee RECP studies in the selected companies.</li> <li>Provide support to the National Project Coordinator in the planning, preparation, selection, and supervision of beneficiary companies.</li> </ul>	Meetings minutes.  Company commitment letters and confidentiality agreement  Monthly reports	Over the period	Lima, Peru
<b>Reporting and Monitoring</b>			
<ul style="list-style-type: none"> <li>Provide support in the preparation of monitoring and evaluation reports.</li> </ul>	Monthly reports	Over the period	Lima, Peru

<ul style="list-style-type: none"> <li>• Prepare technical and monitoring reports as requested by UNIDO, SECO and PRODUCE</li> </ul>			
--	--	--	--

**REQUIRED COMPETENCIES**

**Basic values**

WE LIVE AND ACT WITH INTEGRITY: we work honestly, openly and impartially.  
 WE SHOW PROFESSIONALISM: we work hard and competently in a committed and responsible way.  
 WE RESPECT DIVERSITY: working together in an effective, respectful and inclusive way, regardless of our differences in culture and perspective.

**Basic skills**

WE FOCUS ON PEOPLE: we cooperate to reach our full potential, and this is true for both our colleagues and our customers. Emotional intelligence and responsiveness were vital parts of our UNIDO identity.  
 WE FOCUS ON RESULTS AND RESPONSIBILITIES: focus on the planning, organization and management of our work effectively and efficiently. We are responsible and responsible for achieving our results and meeting our performance standards. This accountability does not end with our colleagues and supervisors, but we also owe it to those we serve, and who have trusted us to contribute to a better, safer, and healthier world.  
 WE COMMUNICATE AND GAIN TRUST: We communicate effectively with each other and build an environment of trust where we can all excel in our work.  
 WE THINK OUTSIDE THE BOX AND INNOVATE: To stay relevant, we continuously improve, support innovation, share our knowledge and skills, and learn from each other.

**MINIMUM ORGANIZATIONAL REQUIREMENTS**

**Education:**

Advanced University degree in Industrial Engineering, Environmental Engineering, Business Administration or related. Specialization in Business Administration or Project Management is an advantage.

**Technical and functional experience:**

A minimum of five (5) years of experience implementing in projects in companies to improve environmental and social sustainability, experience in international cooperation projects is an asset.  
 At least three (3) years of experience in managing or implementation of projects. A certification or specialization in project management is an advantage.

**Languages:**

Fluency in written and spoken English and Spanish are required. Fluency and/or working knowledge of another official UN language, is an advantage.

***UNIDO encourages women's participation in all its job calls***